Credit Card Transaction Batch Import Fields

ssl_card_number 18 | numeric | conditional	Card Number Card Number as it appears on the credit card.
ssl_exp_date 4 | numeric | conditional	Card's Expiry Date Date when the card becomes invalid. **Important:** Required if ssl_card_number is not null. **Format:** MMYY
ssl_token 20 | alphanumeric | conditional	Credit Card Token Encrypted card data that can replace ssl_card_number. **Important:** • The token must already be stored in Card Manager. • Use only if the terminal is set up with the *Tokenization* terminal option.
ssl_amount 11 | numeric | **required**	Transaction Amount **Format:** Number with 2 decimals places
ssl_transaction_type 20 | alphanumeric | **required**	Transaction Type **Valid values:** ccsale (Sale), ccauthonly (Auth Only), ccverify (Verification), ccforce (Force)
ssl_invoice_number 25 | alphanumeric | optional	Invoice/Ticket Number Unique identifier of the invoice or ticket.
ssl_first_name 20 | alphanumeric | optional	First Name First name on the cardholder's / customer's account or billing address.
ssl_last_name 30 | alphanumeric | optional	Last Name Last name on the cardholder's / customer's account or billing address.
ssl_company 50 | alphanumeric | optional	Company Name Company name on the cardholder's / customer's account or billing address.
ssl_avs_address 30 | alphanumeric | optional	Address Line 1 Commonly the house number and street name on the cardholder's / customer's account or billing address.

ssl_address2 30 | alphanumeric | optional	Address Line 2 Apartment or condominium unit number and floor number on the cardholder's or customer's account or billing address.
ssl_city 30 | alphanumeric | optional	City City name on the cardholder's / customer's account or billing address.
ssl_state 2 | alphanumeric | optional	State Code State or province code on the cardholder's / customer's account or billing address.
ssl_avs_zip 9 | alphanumeric | optional	Postal or ZIP Code Postal or ZIP code on the cardholder's / customer's account or billing address.
ssl_country 3 | alphanumeric | optional	Country ISO Code Country ISO code on the cardholder's / customer's account or billing address.
ssl_phone 10 | numeric | optional	Phone Phone number on the cardholder's / customer's account or billing address. **Important:** Must not include spaces or dashes.
ssl_email 100 | alphanumeric | optional	Email Address The cardholder's or customer's email address.
ssl_ship_to_first_name 20 | alphanumeric | optional	Ship To First Name First name of the recipient on the shipping address.
ssl_ship_to_last_name 30 | alphanumeric | optional	Ship To Last Name Last name of the recipient on the shipping address.
ssl_ship_to_company 50 | alphanumeric | optional	Ship To Company Name Name of the company (recipient) on the shipping address.
ssl_ship_to_address1 30 | alphanumeric | optional	Ship To Address Line 1 House number and street name on the shipping address.
ssl_ship_to_address2 30 | alphanumeric | optional	Ship To Address Line 2 Apartment or condominium unit number and floor number on the shipping address.

ssl_ship_to_city 30 | alphanumeric | optional	Ship To City Name of the city on the shipping address.
ssl_ship_to_state 2 | alphanumeric | optional	Ship To State Code State code on the shipping address.
ssl_ship_to_zip 9 | alphanumeric | optional	Ship To ZIP Code Postal or ZIP code on the shipping address.
ssl_ship_to_country 3 | alphanumeric | optional	Ship To Country Country ISO code on the shipping address.
ssl_ship_to_phone 10 | numeric | optional	Ship To Phone Phone number on the shipping address.
ssl_description 255 | alphanumeric | optional	Merchant-defined Transaction Description Short and custom text to describe the transaction.
ssl_customer_code 17 | alphanumeric | optional	Customer Code or Purchase Order Number Customer ID or PO number specified in the billing statement of the cardholder.
ssl_salestax 8 | alphanumeric | optional	Sales Tax Tax amount to add to the purchase or sales amount. For a tax exempt transaction, enter **0.00**. **Format:** Amount with 2 decimal places.
ssl_get_token 1 | alphanumeric | optional	Generate Token Indicator Indicates whether to generate a token when submitting the card data. **Valid values:** • Y - Authorize transaction and generate token • N - Do not generate token (Default)
ssl_approval_code 6 | numeric | conditional	Transaction Approval Code Unique code returned by the credit card processor that indicates the approval status of the transaction. Required if ssl_transaction_type = ccforce.
ssl_transaction_currency 3 | alphanumeric | optional	Transaction Currency The currency ISO code that the merchant applies to their goods or services. **Default:** USD or CAD Use only on terminals that are set up with the *Multi Currency* credit card payment option.

Custom Fields - | - | optional	User-defined Fields Up to 25 custom fields can be passed in the batch file. The fields entered in the file must match those specified in **Terminal Setup** | **Merchant** | **Payment Fields** | **Add New Field**.

Information Batch Import Fields (Generate Tokens)

ssl_card_number 18 | numeric | conditional	Card Number Card Number as it appears on the credit card.
ssl_exp_date 4 | numeric | conditional	Card's Expiry Date Date when the card becomes invalid. **Important:** Required if ssl_card_number is not null. **Format:** MMYY
ssl_recurring_id 50 | alphanumeric | conditional	Recurring ID Unique identifier of the recurring payment record.
ssl_transaction_type 20 | alphanumeric | required	Transaction Type **Value:** ccgettoken (Generate Token)
ssl_verify 1 | alphanumeric | optional	Account Verification Indicator Indicates whether the Converge needs to verify the account before generating a token. **Valid values:** • Y - Verify account prior to token generation • N - Generate token without account verification
ssl_avs_address 30 | alphanumeric | optional	Address Line 1 Commonly the house number and street name on the cardholder's / customer's account or billing address. Address Verification Service (AVS) data compared with the address on the card issuer's file. Recommended if ssl_verify = **Y**.

ssl_avs_zip 9 | alphanumeric | optional	Postal or ZIP Code ZIP code on the cardholder's account or billing address. Address Verification Service (AVS) data compared with the postal or ZIP code on the card issuer's file. Recommended if ssl_verify = **Y**.
ssl_add_token 1 | alphanumeric | optional	Add to Card Manager Indicator Indicates whether to generate and store the token in Card Manager. **Valid values:** • Y - Authorize transaction, generate and store token • N - Do not store token (Default)
ssl_first_name 20 | alphanumeric | conditional	First Name First name on the cardholder's / customer's account or billing address. **Important:** If ssl_add_token is set to **Y**, the first name is mandatory.
ssl_last_name 30 | alphanumeric | conditional	Last Name Last name on the cardholder's / customer's account or billing address. **Important:** If ssl_add_token is set to **Y**, the last name is mandatory.
ssl_card_number 18 | numeric | conditional	Card Number Card Number as it appears on the credit card.
ssl_exp_date 4 | numeric | conditional	Card's Expiry Date Date when the card becomes invalid. Important: Required if ssl_card_number is not null. Format: MMYY
ssl_recurring_id 50 | alphanumeric | conditional	Recurring ID Unique identifier of the recurring payment record.
ssl_transaction_type 20 | alphanumeric | required	Transaction Type Value: ccgettoken (Generate Token)
ssl_verify 1 | alphanumeric | optional	Account Verification Indicator Indicates whether the Converge needs to verify the account before generating a token. Valid values: • Y - Verify account prior to token generation • N - Generate token without account verification

ssl_avs_address 30 | alphanumeric | optional	Address Line 1 Commonly the house number and street name on the cardholder's / customer's account or billing address. Address Verification Service (AVS) data compared with the address on the card issuer's file. Recommended if ssl_verify = Y.
ssl_avs_zip 9 | alphanumeric | optional	Postal or ZIP Code ZIP code on the cardholder's account or billing address. Address Verification Service (AVS) data compared with the postal or ZIP code on the card issuer's file. Recommended if ssl_verify = Y.
ssl_add_token 1 | alphanumeric | optional	Add to Card Manager Indicator Indicates whether to generate and store the token in Card Manager. Valid values: • Y - Authorize transaction, generate and store token • N - Do not store token (Default)
ssl_first_name 20 | alphanumeric | conditional	First Name First name on the cardholder's / customer's account or billing address. Important: If ssl_add_token is set to Y, the first name is mandatory.
ssl_last_name 30 | alphanumeric | conditional	Last Name Last name on the cardholder's / customer's account or billing address. Important: If ssl_add_token is set to Y, the last name is mandatory.

Recurring Batch Import Fields

ssl_card_number 18 | numeric | conditional	Card Number Card Number as it appears on the credit card.
ssl_exp_date 4 | numeric | conditional	Card's Expiry Date Date when the card becomes invalid. **Important:** Required if ssl_card_number is not null. **Format:** MMYY
ssl_amount	Transaction Amount

11 | numeric | required	**Format:** Number with 2 decimals places
ssl_transaction_type 20 | alphanumeric | required	Transaction Type **Valid values:** ccaddrecurring (Add Recurring), ccaddinstall (Add Installment)
ssl_next_payment_date 10 | alphanumeric | required	Next Payment Date The date of the next scheduled payment for the recurring or installment record. **Format:** MM/DD/YYYY
ssl_billing_cycle 12 | alphanumeric | required	Billing Cycle **Valid** **values:** DAILY, WEEKLY, BIWEEKLY, SEMIMONTHLY, MONTHLY, BIMONTHLY, QUARTERLY, SEMESTER, SEMIANNUALLY, ANNUALLY, SUSPENDED
ssl_bill_on_half 1 | numeric | conditional	Half of the Month or Semimonthly Indicator Indicates when to process recurring or installment payment transactions if ssl_billing_cycle = SEMIMONTHLY. **Valid values:** • 1 - 1st and 15th of the month • 2 - 15th and last day of the month
ssl_end_of_month 1 | alphanumeric | conditional	End of Month Indicator Indicates whether to process the recurring or installment transaction on the last day of the month. **Valid values:** • Y - Yes • N - No Select **Y** to process the recurring transaction: • If ssl_billing_cycle = MONTHLY, BIMONTHLY, QUARTERLY, SEMESTER or SEMIANNUALLY and the Start Payment Date is April 30, June 30, September 30, November 30, February 28 (non-Leap year) or February 29 (Leap year). • If ssl_billing_cycle = ANNUALLY and the Start Payment Date is February 28 (non-Leap year) or February 29 (Leap year).
ssl_skip_payment 1 | alphanumeric | optional	Skip Payment Indicator **Valid values:** • Y - Skip payment • N - Do not skip payment (Default)
ssl_invoice_number 25 | alphanumeric | optional	Invoice/Ticket Number Unique identifier of the invoice or ticket.
ssl_first_name 20 | alphanumeric | optional	First Name First name on the cardholder's / customer's account or billing address.

ssl_last_name 30 | alphanumeric | optional	Last Name Last name on the cardholder's / customer's account or billing address.
ssl_company 50 | alphanumeric | optional	Company Name Company name on the cardholder's / customer's account or billing address.
ssl_avs_address 30 | alphanumeric | optional	Address Line 1 Commonly the house number and street name on the cardholder's / customer's account or billing address.
ssl_address2 30 | alphanumeric | optional	Address Line 2 Apartment or condominium unit number and floor number on the cardholder's or customer's account or billing address.
ssl_city 30 | alphanumeric | optional	City City name on the cardholder's / customer's account or billing address.
ssl_state 2 | alphanumeric | optional	State Code State or province code on the cardholder's / customer's account or billing address.
ssl_avs_zip 9 | alphanumeric | optional	Postal or ZIP Code Postal or ZIP code on the cardholder's / customer's account or billing address.
ssl_country 3 | alphanumeric | optional	Country ISO Code Country ISO code on the cardholder's / customer's account or billing address.
ssl_phone 10 | numeric | optional	Phone Phone number on the cardholder's / customer's account or billing address. **Important:** Must not include spaces or dashes.
ssl_email 100 | alphanumeric | optional	Email Address The cardholder's or customer's email address.
ssl_ship_to_first_name 20 | alphanumeric | optional	Ship To First Name First name of the recipient on the shipping address.
ssl_ship_to_last_name 30 | alphanumeric | optional	Ship To Last Name Last name of the recipient on the shipping address.

ssl_ship_to_company 50 | alphanumeric | optional	Ship To Company Name Name of the company (recipient) on the shipping address.
ssl_ship_to_address1 30 | alphanumeric | optional	Ship To Address Line 1 House number and street name on the shipping address.
ssl_ship_to_address2 30 | alphanumeric | optional	Ship To Address Line 2 Apartment or condominium unit number and floor number on the shipping address.
ssl_ship_to_city 30 | alphanumeric | optional	Ship To City Name of the city on the shipping address.
ssl_ship_to_state 2 | alphanumeric | optional	Ship To State Code State code on the shipping address.
ssl_ship_to_zip 9 | alphanumeric | optional	Ship To ZIP Code Postal or ZIP code on the shipping address.
ssl_ship_to_country 3 | alphanumeric | optional	Ship To Country Country ISO code on the shipping address.
ssl_ship_to_phone 10 | numeric | optional	Ship To Phone Phone number on the shipping address.
ssl_description 255 | alphanumeric | optional	Merchant-defined Transaction Description Short and custom text to describe the transaction.
ssl_customer_code 17 | alphanumeric | optional	Customer Code or Purchase Order Number Customer ID or PO number specified in the billing statement of the cardholder.
ssl_salestax 8 | alphanumeric | optional	Sales Tax Tax amount to add to the purchase or sales amount. For a tax exempt transaction, enter **0.00**. **Format:** Amount with 2 decimal places.
Custom Fields - | - | optional	User-defined Fields Up to 25 custom fields can be passed in the batch file. The fields entered in the file must match those specified in **Terminal Setup** | **Merchant** | **Payment Fields** | **Add New Field**.